Addendum C

EVANGELICAL LUTHERAN CHURCH IN AMERICA
NORTH/WEST LOWER MICHIGAN SYNOD

Certification of Completion of Financial Records

Upon the resignation of a pastor, the following policy of the North/West Lower Michigan Synod and the Evangelical Lutheran Church in America applies: "The pastor shall make satisfactory settlement of all financial obligations to a former congregation before:

a. installation in other field of labor, or
b. the issuance of a certificate of dismissal or transfer." (S14.16) and "The congregation shall make satisfactory settlement of all financial obligations to a former pastor before calling a successor. (C9.08)

Date: _____
This is to certify:
1. That all financial obligations, salary, pension, health, death benefits and allowances,

together with continuing education funds have been met and paid to the Reverend

_____ up to the effective date of termination of services.

2. That satisfactory settlement of all financial obligations have been made by the

Reverend _____to _____ Lutheran

Church, located in _____, Michigan.

Signed:

_____ _____
Treasurer of the Congregation Pastor

Print Name

_____ _____
Treasurer of the Congregation Pastor

In most cases, this form should be completed within a month of the pastor leaving.

Please return to the:
North/West Lower Michigan Synod
2900 N. Waverly Road
Lansing, MI 48906